



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
Bill Bryant  
John Creighton  
Courtney Gregoire

## Chief Executive Officer

Ted Fick

## Web site:

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Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** February 24, 2015

**Location:** Seattle-Tacoma International Airport  
Conference Center at Sea-Tac

## ORDER OF BUSINESS

### 12:00 noon

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. Recess to **EXECUTIVE SESSION\*** – Pursuant to RCW 42.30.110, if necessary.

**1:00 p.m.:** Reconvene or Call to Order

## OPEN PUBLIC SESSION\*\*

### 3. **SPECIAL ORDERS OF BUSINESS**

None.

### 4. **UNANIMOUS CONSENT CALENDAR\*\*\***

- 4a. Approval of the minutes of the special meetings of July 1 and September 30; the morning special meeting of July 22; and the regular meeting of November 25, 2014. **(no enclosures)**
- 4b. Approval of the Claims and Obligations for the period January 1-January 31, 2015, in the amount of \$45,616,704.34 including accounts payable check nos. 901752-902354 in the amount of \$33,542,824.59 and payroll check nos. P-178991-179293 in the amount of \$12,073,879.75 for a fund total of \$45,616,704.34. **(memo enclosed)**
- 4c. Authorization for the Chief Executive Officer to (1) design, prepare construction documents, and implement advanced measures as necessary to replace distressed pavement and joint sealant for the 2016 Airfield Pavement portion of the 2016-2020 Airfield Pavement Program at the Seattle-Tacoma International Airport in the amount of \$200,000; and (2) utilize a project labor agreement for this project. The total estimated program cost is \$32,500,000. The 2016 portion is estimated at the projected average yearly cost of \$6,500,000. (CIP #C800483) **(memo enclosed)**
- 4d. Authorization for the Chief Executive Officer to execute an Interlocal Agreement (ILA) with the Washington Conservation Corps in a form substantially as attached in Exhibit A. This ILA will provide for natural resource maintenance services totaling \$700,000 over five years in support of wetland mitigation site management at the Seattle-Tacoma International Airport and natural resource management at the Airport and other Port properties. No funding is associated with this authorization. **(memo and attachment enclosed)**
- 4e. Authorization for the Chief Executive Officer to (1) authorize Port staff to proceed with the Human Capital Management System Upgrade project and (2) authorize the procurement of required hardware, software, and vendor services for a total project cost not to exceed \$1,500,000. (CIP #C800745) **(memo enclosed)**
- 4f. Authorization for the Chief Executive Officer to execute two professional services indefinite delivery, indefinite quantity contracts for airfield technical support services in the amount of \$2,000,000 per contract for a total of \$4,000,000 with a contract ordering period of three years in support of upcoming airfield capital improvement projects at Seattle-Tacoma International Airport. A budget request is not associated with this authorization. **(memo enclosed)**

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

**4. UNANIMOUS CONSENT CALENDAR, Continued**

4g. Authorization for the Chief Executive Officer to execute one professional service indefinite delivery, indefinite quantity contract for traffic engineering and transportation planning technical support services in the amount of \$500,000 with a contract ordering period of three years in support of landside facilities and operations as Seattle-Tacoma International Airport. A budget request is not associated with this authorization. ([memo](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures).

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

6a. First Reading of Resolution No. 3703: A Resolution of the Port Commission of the Port of Seattle, authorizing the sale and issuance of limited tax general obligation and refunding bonds of the Port in the aggregate principal amount of not to exceed \$200,000,000 for eligible Port purposes, including payment of all or a portion of the Port's contribution for the Alaskan Way viaduct replacement program, and refunding of certain outstanding obligations of the Port; and authorizing a Designated Port Representative to approve certain matters relating to the bonds including date or dates of the sale of the bonds, approval of the bid offering, acceptance of bids for the bonds, execution of all documents and actions necessary to sell and deliver the bonds, preparation and dissemination of a preliminary official statement and final official statement; and providing for continuing disclosure. ([memo](#) and [resolution](#) enclosed)

6b. Authorization for the Chief Executive Officer to execute a contract for a Capital Program Leader Consultant Service for the International Arrivals Facility program at Seattle-Tacoma International Airport for an amount estimated at \$1,000,000. (CIP C800583) ([memo](#) enclosed)

6c. Approval of the Chief Executive Officer's calendar year 2015 Goals and Objectives. ([memo](#) and [attachment](#) enclosed)

**7. STAFF BRIEFINGS**

7a. Proposal on new Delegation of Authority and process to develop policy directives. ([memo](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), [attachment 4](#), and [presentation](#) enclosed)

7b. *Removed from Agenda*

7c. Airport Dining and Retail Outreach and Leasing Plans. ([memo](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), [attachment 4](#), and [presentation](#) enclosed)

7d. Legislative Update for February 24, 2015. (no enclosures)

**8. ADDITIONAL NEW BUSINESS****9. ADJOURNMENT**